

SFI Discover Programme Science Week Call Webinar 2019 Questions and Answers

Q 1 Can events be funded in areas counties where there is a festival if there is no current event in that town/area?

A 1 SFI generally does not fund events in areas which it already supports a Science Festival. However, some areas may have a bigger geographical spread and/or populations size. We would recommend talking to the Discover Programme team or Science Week team here in SFI to get clarification and also the Festival organising team in the region to ensure spread of events and collaboration can be achieved.

A 2 Can we please get a copy of the PowerPoint presentation from this webinar to circulate to all team members?

A 2 A PDF of the presentation and this Q & A document will be circulated to all registrants of the webinar.

Q 3 Should evaluation be carried out at all events and what type of evaluation is preferred?

A 3 Evaluation should be carried out at all events where feasible. A pre and post event survey approach is preferred for impact measurement. It may not be possible for every festival event to be evaluated but we do recommend that as many as possible are to ensure that each element is justified.

Our evaluation video and toolkit may be useful. This can be found on the SFI website at: <http://www.sfi.ie/engagement/sfi-discover/guidance-and-best-practice/>.

Q 4 Can events that are invite-only (e.g., schools) be included in the festivals proposal (mix of events - open and invite) or is it only for those open to the public?

A 4 Invite-only events (e.g. schools) can be included in the festival proposal, however it is very important to also include open events that any member of the public (especially those that we mentioned in terms of broadening the audience) can easily find events to attend.

Q 5 Can training for volunteers be included in the application (budget). Can SFI recommend trainers?

A 5 Yes training for volunteers can be included in the application. SFI doesn't currently have a list of trainers but we will consider this.

Q6 Is it possible to get the application form in Word also (to allow preparation before uploading to SESAME)?

A6 In SESAME there is an option to View Proposal prior to submission at the bottom. You can click this before you fill in the application and you will get a PDF of all the sections in the application, which you can then convert to a Word document.



Q7 Do SFI Funded Science Week events need to be during Science Week?

A7 As there are now so many events during Science Week (1,400 registered events in 2018) it is ok to run a Science Week event "around" Science Week i.e. in the week before or week after. Please make sure that the event is appropriately acknowledged as a funder with SFI/Science Week logos and branding.