INDUSTRY FELLOWSHIP – REPORTING GUIDELINES

REPORTING TEMPLATE

The Industry Fellowship reporting template is available on SESAME and is used to gather outcomes and impacts from awards made under the Industry Fellowship programme. The Industry Fellowship reporting template has been created so that SFI's key goal of enabling strategic partnerships to develop between academia and industry can be measured against the objectives defined for the Industry Fellowship programme. While the Foundation aims to support strategic partnerships to perform cutting-edge scientific research and foster academic-industry interactions for Ireland's competitive advantage, delivering on the programmatic objectives may also contribute towards relevant key performance indicators (KPIs), as outlined in SFI's Agenda 2020. There are a number of sections to the report template, some of which are self-explanatory, and some which require some guidance:

Scientific Information: In this section of the report, awardees are asked to provide a summary of the work activities performed over the past year. This can include a brief overview of tasks undertaken and their outcomes.

Training: In this section of the report, awardees are asked to provide a summary of any training that took place, for example, training or guidance in aspects of best business practice or operational expertise gained on the use of relevant infrastructures.

ADDITIONAL DOCUMENTATION

In addition to submitting the annual/final report, Industry Fellowship award holders must submit a statement (or letter) from the relevant industry partner. The letter should make reference to the following where possible:

- The scientific deliverables that have been of benefit to the industry partner

- The success of the industry fellowship to the partner

- The impact of the award on the research agenda/business practises of the industry partner

- Details of plans for future collaborations with the fellow / academic group

This letter must be uploaded directly to SESAME using the 'Additional Documentation' upload button.