



<b>Programme Title</b>	<b>Science Foundation Ireland Fellowship Programme Education &amp; Public Engagement</b>
<b>Duration</b>	<b>36 months</b>

### Key Responsibilities

- Assist in the Science Foundation Ireland funding programme calls;
- Co-ordinate and support Science Week Festivals and national Science Week campaign;
- Research, coordinate and analyse statistical/factual information to support education and public engagement activities;
- Contribute to evaluation processes across education and public engagement activities;
- Updating web platforms for education and public engagement activities;
- Liaise with education and public engagement partners and stakeholders;
- Co-ordinate designated Discover funded projects;
- Reporting on and analysis of education and public engagement activities.

### Key Competencies:

- Communication
- Teamwork
- Respect & Integrity
- Initiative & Creativity
- Personal Effectiveness
- Project Management

## Essential Requirements

- A graduate degree will be a minimum requirement. A candidate working towards a PhD or with relevant science communication/engagement experience will be an advantage;
- A self-starter with the ability to work under pressure;
- Attention to detail;
- Familiarity with technical tools (i.e. Microsoft Office);
- An interest and willingness to work in an office/administrative environment;
- A passion for Ireland to have an engaged and scientifically informed public.